

# DECLARATION OF ADDITIONAL FUNDING FORM

OVC graduate students who have received an OVC Graduate Student Stipend (i.e. Scholarship, Fellowship or Entrance Award) are required to submit a **Declaration of Additional Funding Form** to [ovcsas@uoguelph.ca](mailto:ovcsas@uoguelph.ca) every semester to initiate payment for the following semester. Please complete this form electronically. Failure to submit this form may result in a delay of payment. For details, refer to [OVC Graduate Stipend Support, Terms and Conditions](#).

## Submission Deadline Windows by Semester

Summer: April 1-15 \*May 1                      Fall: August 1–15 \*September 1                      Winter: December 1-15 \*January 1  
 \*Amendment Required - If you receive additional funding from the time you submit the **Declaration of Additional Funding Form** to this date, you are required to submit an updated **Declaration of Additional Funding Form** within the first two weeks of the semester; failure to do so may result in a delay of stipend payment and/or retro-active recovery of funds.

## Student Details for Upcoming Semester | Declaration for:    Fall    Winter    Summer | Year:

<b>Student Name:</b>		<b>Advisor Name:</b>			
<b>Student ID:</b>		<b>Department:</b> <i>(i.e. BM, CS, PA, PM)</i>		<b>First Semester of Funding:</b> <i>(i.e. F18)</i>	

## OVC Award Details – Please check your award for the upcoming semester

Scholarship - Group 1	Fellowship - Group 2	Entrance Award - Group 3	Other
2 yr MSc (\$37, 000)	2 yr MSc (\$56, 0000)	1 yr MSc (\$10, 500 +GTS)	Number of Years:
3 yr PhD (\$60, 000)	3 yr PhD (\$90, 000)	2 yr MSc (\$21, 000 +GTS)	Program (i.e. MSc/PhD):
		3 yr PhD (\$36, 000 +GTS)	Total Amount Initially Awarded:

## Additional External Funding (Includes scholarships, bursaries, and awards from sources outside of OVC).

*Note: MSc students receiving an OVC Scholarship or Fellowship are required to apply for additional funding prior to year one of their program; PhD students are required to apply for additional funding prior to year one and year two of their program.*

**Do you have additional funding ending?** *(i.e. you will not receive it next semester)*    **Yes**    **No**

**Do you have additional funding, that you have not previously declared?**

**Yes** *If yes, please complete the details below.*    **No** *If no, have you applied for additional funding within the last year?*    **Yes**    **No**

Scholarship, Bursary, or Award Name	Total Amount Awarded	Start Date (yy-mm-dd)	Duration (Semesters)

*Check here if you have attached an additional page listing other scholarships, bursaries or awards.*

By signing below, I agree that I have truthfully completed this document, and declared all additional funding I am receiving. I will continue to apply for additional funding as per the Terms and Conditions of my OVC Award. I will submit an updated **Declaration of Additional Funding Form** if I receive additional funding prior to the amendment date listed above. I understand that failure to correctly and truthfully report all additional funding may result in a delay of stipend payment and/or retro-active recovery of funds paid to me.

<b>Student Signature:</b>	<b>Date (yy-mm-dd):</b>
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INTERNAL USE – OVC GRADUATE PROGRAMS AND RESEARCH					NO CHANGES	
End Seq:	New Seq Start:	End:	Annual Amount:	FP:	Cash flow	Letter