



SELECTION CRITERIA FOR AWARDS

For each listed award at

<http://www.uoguelph.ca/registrar/calendars/graduate/current/gradawards/gradawards-ovc.shtml>, there is a brief description, the eligibility requirements, and any additional conditions which reflect the wishes of the donor. Both full and part-time students are eligible for awards unless otherwise noted. Incoming graduate students (S'19 or W'19) are also eligible for awards. Entrance awards are for students entering graduate studies for the first time or within the first three semesters of their first graduate degree, provided that they are not completing their degree in S'20. **It is your responsibility to ensure that you fit the criteria for the award(s) you apply for. You may apply for as many awards as you are eligible for.**

APPLICATIONS AND DEADLINES – Graduate Students can apply for any award for which they are eligible by completing the “Application for Graduate Student Award” form and returning it to their department graduate secretary. All students fill out the same electronic form. The deadline to complete the form is **noon on January 11th, 2019.**

FINANCIAL NEED AWARDS - If you are applying for an award with a **financial need** component (including ACCESS) please submit your completed Needs Assessment Form to OVCSAS@uoguelph.ca by noon January 4th. International students should note that they are applying for awards when they submit their form. This will ensure that a timely assessment will be provided to the department who will be recommending their nominees for awards. If you are determined not to have financial need you will not be considered for any award having financial need as a component. PLEASE INDICATE ON THE FORM THAT YOU ARE APPLYING FOR OVC AWARDS.

DEPARTMENT'S ROLE – The Chair of each department, in consultation with the departmental awards committee, ranks the students who have applied for each award. The top-ranked students from each department are brought to the OVC Awards Committee by the [departmental representative on the committee](#). Department rankings are the major criterion for selection of award recipients when the award is limited to one department.

SELECTION CRITERIA AT THE COLLEGE LEVEL – Where an award is open to several departments, the OVC Awards Committee must choose amongst students. The criteria used is based on the Terms & Conditions of each award and may include: scholarship and research performance to date, written appraisals from supervisors, and the Committee members' own knowledge about students. Scholarship and research performance are demonstrated in course work, research, dissemination of findings, service duty and teaching. The relative importance of these activities may differ among departments. Therefore, department rankings which assess scholarly achievements are very important in the selection process.

Award winners will be notified by email the week of March 25, 2019.

NB: The recipients of the awards (except those with financial need as a criteria) will be announced throughout the university community and posted on the OVC website. Therefore students should be aware that if they receive an award this information will become public information. The formal presentation of awards will be at the Graduate Awards Ceremony on April 11, 2019.